

MEMORANDUM FOR: Chief/Operations School 14 January 1957  
Rpts 1

FROM: Assistant Chief for  
Field Training

SUBJECT: Weekly Activities Report #3, Operations  
School [REDACTED], 5-13 January

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SIGNIFICANT ITEMS:

Nothing to report.

OTHER ACTIVITIES:

Office of AF/OS

1. Chief/Operations School was here from Monday, 7 January, to Wednesday, 9 January. During his visit he lectured to Operations Course students on "Liaison Operations." C/OS also discussed several Operations School [REDACTED] problems with AF/OS, including the availability of Instructors for the Operations Courses with AF/OS, D/AF/OS, CI/OFC and CI/OC.

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2. Chief/Assessment and Evaluation Staff was here on Monday, 7 January. He discussed ideas and possible plans for his Staff's research contributions to Agent Handling and Management instruction in the Operations courses.

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3. [REDACTED] C/TSS/[REDACTED] visited [REDACTED] on 8, 9 January. C/OS, AF/OS and Mr. [REDACTED] conferred at length about TSS training activities conducted at [REDACTED]. Mr. [REDACTED] was accompanied by [REDACTED] has been selected to replace Mr. [REDACTED] TSS/[REDACTED] instructor.

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4. Mr. [REDACTED] C/TSS/[REDACTED] was here on Wednesday, 9 January, to discuss the activities of the local TSS Testing Unit with C/OS and AF/OS.

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5. The SO/TR, together with the [REDACTED] and the [REDACTED] Security Officer, conferred with AF/OS on Wednesday, 9 January, about several security matters, including procedures to be followed locally on security violation reprimands and the investigation of local security violations.

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6. C/OS, AF/OS and D/AF/OS interviewed Mr. [REDACTED], a prospective candidate for the instructional staff, on Monday, 7 January. We were impressed by Mr. [REDACTED] qualifications, especially his extensive overseas experience. A firm job offer was made to him; however, we have since learned that he has accepted a position in the DD/P. Mr. [REDACTED] was briefed on our training activities and given a tour of the [REDACTED] by Mr. [REDACTED].

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7. D/AF/OS presented two lectures to Operations Course students during this reporting period: "Espionage Operations" and "Selection and Analysis of Espionage Targets."

8. A/AF/OS entered OFC #7 on 7 January as a student.

### Courses

#### Operations Course

1. Fifty-three students returned for the beginning of the second eight weeks of the OC on 7 January. One student's return was delayed until 9 January due to illness. During this reporting period instruction in Espionage and Project Management was begun. One live problem, pertaining to project administration, started on 10 January. The Staff and the students appear rested after the two-week break and are looking forward to the remainder of the Course.

2. The OC received valuable lecture contributions from the following people during the week:

- 25X1A9a a. [REDACTED] on  
"The Clandestine Services Planning System."
- 25X1A9a b. Mr. [REDACTED] Operations."
- 25X1A9a c. Mr. [REDACTED] on "Operations Support--  
Training."
- 25X1A9a d. Mr. [REDACTED] on "Operations Support--  
R&M/OIS."

#### Operations Familiarization Course

1. OFC #7 got under way during the reporting period with the first major change in staff leadership since the beginning of the Course. Mr. [REDACTED] has taken over as Chief Instructor from Mr. [REDACTED], whose tour at [REDACTED] has ended, and Mr. [REDACTED] has been appointed Planning Officer.

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2. There are forty-one students in the present Course, a little less than in the two previous runnings. The average grade of the students is probably a little lower than in OFC #6, which was a very senior class. There are eight female students enrolled in the Course. In general, OFC #7 seems to have gotten off to an excellent start. The students seem enthusiastic about the Course. There seems to be a good distribution of talent in the four discussion rooms. No

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administrative or scheduling difficulties are anticipated.

3. Most of the week was devoted to tradecraft subjects. The schedule of the presentation was virtually the same as before. Mrs. [REDACTED] delivered her first two lectures as an OFC Instructor and did an excellent job. In the recruitment exercise, the staff received aid from Messrs. [REDACTED] along with the staff in the exercise.

Clandestine Field Activities

1. Chief/CFA, Mr. [REDACTED] and [REDACTED] conferred with AF/OS and D/AF/OS concerning possible improvement of the 1000" and Main Firing Ranges.

2. The entire CFA Staff spent some time during the week preparing for special tutorial instruction scheduled for 14 January and for [REDACTED] instruction in the OC scheduled for 15 January.

Special Staybehind Operations Course

1. The packaging section of the Caching Guide was rewritten and is ready for editing.

2. Mr. [REDACTED] of the Medical Office and Mr. [REDACTED] of TSS were at [REDACTED] 8 - 9 January to recover medical and ration caches that were emplaced two years ago.

3. Mr. [REDACTED] were at HQS 9 - 11 January. Business conducted and persons contacted were:

a. Mr. [REDACTED], who was conducting a special SB class for three students. The students will be at [REDACTED] 14 - 18 January for instruction. [REDACTED] will be at [REDACTED] 16 January.

b. Mr. [REDACTED] concerning status of the fingerprint system of identification. Mr. [REDACTED] will be at [REDACTED] 15-17 Jan. to go over matters on E&E and the fingerprint system with Mr. [REDACTED] and to assist in instruction and observation of the SB class.

c. Messrs. [REDACTED] of TSS regarding caching materials and containers.

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25X1A9a d. Mr. [REDACTED] concerning the treatment of the movie on caching.

25X1A9a e. [REDACTED] of TSS concerning procurement of material contained in a document cache. They said instruction in use of the material would be available subsequent to 28 January and the material could be made available to [REDACTED] prior to instruction in caching in OC #3 scheduled for 15 February.

25X1A9a f. [REDACTED] concerning personnel matters of [REDACTED]

25X1A9a g. [REDACTED] of TSS stated that Mr. [REDACTED] of Commo would be at [REDACTED] the week of 28 January to inspect test caches emplaced May 1956.

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25X1A9a h. Miss [REDACTED] concerning editing of the Caching Guide. [REDACTED] will be at [REDACTED] 24-25 January to discuss the edited copy of the Guide.

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### Units

#### Training Aids Unit

##### 1. Graphic Section:

25X1A9a a. A series of illustrations of stages in firing the Carbine Grenade Launcher has been begun. There are sixteen illustrations required. This project is being done for the DD/P Materiel Board and is being coordinated by [REDACTED].

b. A series of Vu Graph slides on Caching has been prepared for an OC briefing.

##### 2. Film Section:

###### a. Magnetic tapes on hand:

Local Property - 168  
HQS " - 10

b. A 35 mm slide projector (automatic) has been ordered for future use in the Arena and Seminar rooms.

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Technical Services Staff

1. On Monday, 7 January, Chief/TSS/ [REDACTED] was TDY Headquarters for an annual physical and meeting with Mr. [REDACTED], FI, [REDACTED] regarding Audio Surveillance Management Course #6 schedule.

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2. On 8 January Mr. [REDACTED] was TDY [REDACTED] to confer with AF/OS and to introduce Mr. [REDACTED] who will be Mr. [REDACTED] replacement when the latter leaves for an overseas assignment within the next sixty days.

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3. Mr. [REDACTED], DC/TSS/ [REDACTED] and Mr. [REDACTED] were TDY here Tuesday night to Wednesday afternoon to work on the TSS [REDACTED] Program.

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4. On 10 January Mr. [REDACTED], CI/OC, and Mr. [REDACTED] met to solidify the planning problem instruction for the next ASMC starting 4 February.

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5. On 11 January Mr. [REDACTED] was TDY HQS to complete medical tests and to confer with Mr. [REDACTED] and Mr. [REDACTED] regarding tentative ASMC #6 schedule.

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Assessment and Evaluation [REDACTED]

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1. The report summarizing student critiques for the fifth and sixth weeks of OC #3 was submitted.

2. Chief/TEB spent 10 January, and Mr. [REDACTED] spent 10 and 11 January, in conferences and other work with A&E/ [REDACTED]

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3. Evaluation support of OC:

a. A statistical table summarizing seminar grades and written grades in the same subjects for each seminar during the first eight weeks of OC #3 was distributed to OC Instructors.

b. In order to supplement procedures for evaluating agent handling proficiency of OC students, a proposal for agent ranking of student case officer team members at the completion of an entire live problem was submitted to the Chief, Agent Handling Committee, and CI/ [REDACTED] and it was approved with modifications. The ranking was carried out for [REDACTED] the first live problem, which has been completed.

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c. Short conferences were held with the Chairman of the Espionage and Reporting Committees, respectively, regarding evaluation of student work in those subjects.

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4. Evaluation support of OFC:

A small amount of additional work was done on the project of developing the data necessary for across-class comparisons of student performance.



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Assistant Chief for Field Training

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